



JOSIE PANA O ERESE



Hamdan Street, Abu Dhabi. UAE



+971562424297



eresejosie@yahoo.com

Skills

- Able to communicate in English
- Hardworking
- Time Management
- Willingness to learn
- Computer literate

Personal Information

- Birthday: June 11, 1980
- Gender: Female
- Status: Married
- Language: Tagalog and English

OBJECTIVE

To acquire valuable knowledge and skills to complement those that I have learned from school in an actual job environment, in return, I offer my service and determination to be an asset to your company throughout the duration of my training period.

EXPERIENCE

Diyafah International School - MBZ Zone 13, Abu Dhabi

Date of Employment: October 2015 to Present

Position: Teaching Assistant

Job Responsibilities:

- Assists primary teacher in managing classes.
- Coordinates with the teacher on the day's agenda
- Assists and supervises students during field trips.
- Distributes all required school materials to students.
- Oversees safety and well-being of students.
- Maintains cleanliness of classroom and work areas.
- listening to children read, reading to them, or telling them stories.
- helping children who need extra support to complete tasks.
- clearing away materials and equipment after lessons

EDUCATION

Tertiary Education:

Interface Computer College

Computer Programming

Batch 1999

Caloocan City, Philippines

Secondary Education:

Caruhatan National High School

Batch 1997

Valenzuela City, Philippines

Primary Education:

Caruhatan West Elementary School

Batch 1993

Valenzuela City, Philippines

I hereby certify that the written information is correct to the best of my knowledge and ability.

Signature